



Accessing Self-Study Work on Google Classroom

Access all of your classwork, discuss assignments with your classmates, and connect with your instructor all in one place!

SET UP A GMAIL ACCOUNT

- If you already have a GMAIL account, skip this section!
- Go to www.gmail.com; Click on Create Account.
- Complete the sign-up form.
- Enter your phone number to verify your account.
- Google will text a verification code to you. Enter the code to complete the account verification.
- Finish entering the requested information.
- Review and agree to Google's Terms of Service and Privacy Policy.
- Your account is now ready to be used!
- For more information about accessing your account, signing in, and adjusting the settings, visit:
<https://edu.gcfglobal.org/en/gmail/setting-up-a-gmail-account/1/>

GETTING STARTED IN GOOGLE CLASSROOM

- After registering for the class, your instructor will email you a code to access the classroom.
- To log into the classroom, visit classroom.google.com.

- If it is your first log in, select "Student."
- The next screen will look like a chalkboard with an email address and a plus sign; click on the plus sign to enter the class code. After entering the code, click "Join."

VIEW ASSIGNMENTS

- Click on the "Classwork" tab to view the list of assignments.
- Click each assignment for detailed instructions on how to complete and submit the assignment.

HELPFUL TIPS

- Download Google Classroom App on your smart phone so you can stay up-to-date on what is going on with your classes.

FOR MORE INFORMATION

- Visit:
<http://www.santeesd.net/cms/lib/CA01000468/Centricity/Domain/289/Student%20Quick%20Guide%20to%20Google%20Classroom.pdf>
- Email: Academy@GoodwillAR.org